



**The 5 „I”**  
or  
**How to obtain EU grants ?**

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## **Introduction:**

- **project-coordinator of Faculty of Law, University of Pécs**
- **University of Szeged, Faculty of Humanities, Russian-English language teacher**
- **UP, Faculty of Engineering – maternity leave – private enterprise**
- **2004 UP, Centre for European Studies- Dean’s Office**
- **2006-2007 Trainings: Tendering and Projectmanagement, Efficient Projectmanagement (UP Faculty of Business and Economics)**
- **2008 Seminar: EU funding at your fingertips (ETI, Brussels)**
- **Practice: submission of more than 40 national and international proposals, coordination of 6 EU projects**
- **Tasks: planning, proposal writing, submission, implementation, administrative and financial coordination, organizing events, reporting**

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**The 5 „I”**

- 1. INSPIRATION**
- 2. INFORMATION**
- 3. IDEA**
- 4. INFRASTRUCTURE**
- 5. INTENT**

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**The 5 „I”**

- 1. INSPIRATION** - **why ?**
- 2. INFORMATION** - **how ?**
- 3. IDEA** - **what ?**
- 4. INFRASTRUCTURE** - **with whom/what?**
- 5. INTENTION** - **really?**

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## The 5 „I”: 1. INSPIRATION

What is an EU grant good for? Why is it important?

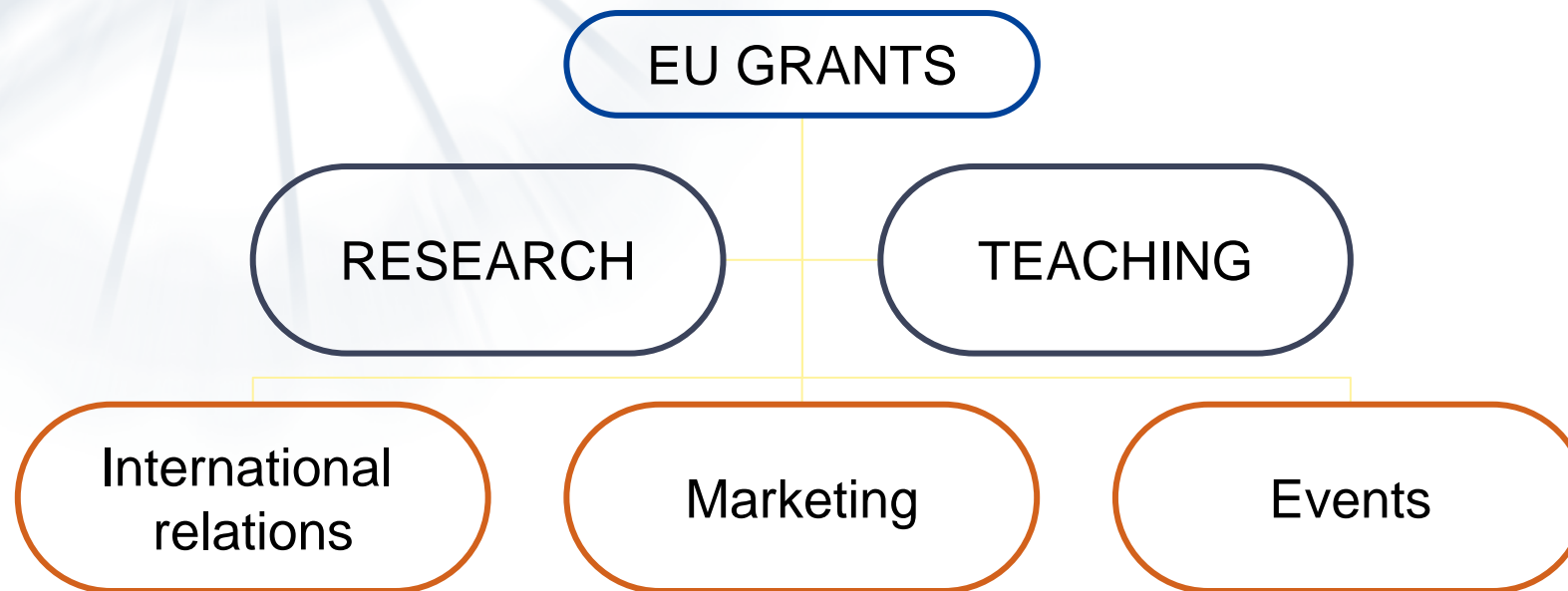
1. There are grants for everything.
2. Misconception: „great amount of money from the EU”
  - well-planned application and well-implemented project
  - cofinancing: not -15-25 but +75-85% !!!
  - indirect income
3. To finance: research and teaching, travelling, publication, events
4. International relations and marketing

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## The 5 „I”: 1. INSPIRATION



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## The 5 „I”: 2. INFORMATION

1. Your institution
2. EU programmes and policies (objectives, priorities)
2. To identify and find relevant calls for application
3. How to write a good application?
4. Projectmanagement
5. Technical skills

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**The 5 „I”: 3. IDEA**

## PROJECT PLAN – CALL FOR APPLICATION

„LOGFRAME” or „PROJECT PYRAMYD”

General and specific objectives

Activities

Partners, location, duration

Target groups

Results, outputs, deliverables, impact



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**The 5 „I”: 4. INFRASTRUCTURE**

**HUMAN:**

1. Project staff (min.3!)
2. Partners
3. Stakeholders
4. Target group

**TECHNICAL:**

1. Office
2. Hardware
3. Software
4. Stationary

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## The 5 „I”: 5. INTENTION

Preparation phase:

1. „Alert” system
2. Planning in-time
3. Pre-preparation of documents ( databases, partnerlist, CVs)

Implementation phase:

4. Extra workload
5. Team-work
6. Problem-solving attitude
7. Communication



## **JEAN MONNET PROGRAMME:**

**stimulating EU studies at universities world-wide**

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## JEAN MONNET PROGRAMME

- JMP is integrated in Lifelong Learning Programme since 2007
  1. Subprogrammes (sectoral):
    - Comenius for schools,
    - Erasmus for higher education,
    - Grundtvig for adult education,
    - Leonardo da Vinci for vocational education and training
  2. Transversal programmes: Language, ICT, Policy cooperation and innovation, Dissemination and exploitation of results
  3. Jean Monnet Actions
- 2. Designed to increase knowledge and awareness about European integration (research, teaching, debate on EU matters)
- 3. Operates on a world-wide basis (5 continents, 60 countries)
- 4. Selection is centralized in Brussels
- 5. Managed by the „Education, Audiovisual and Culture Executive Agency (EACEA)
- 6. Selection is made by independent experts on academic quality
- 7. Annual call for proposals

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## **JEAN MONNET PROGRAMME**

Perfect way to „step in” the world of EU grants:

1. Designed exclusively for higher education institutions.
2. No international partner is needed.
3. Relatively simple application process.
4. Very simple budget (from 2010)
5. Detailed explanation of the evaluation
6. Moderate administration
7. Financial support is „symbolic” – prestige, recognition, networking

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## **JEAN MONNET PROGRAMME**

Sub-actions:

Teaching activities:

1. Jean Monnet Module – short courses on European integration
2. Jean Monnet Chair – teaching post with a specialization of European integration studies
3. „Ad personam” JMC – reserved for distinguished professors
4. JM Centres of Excellence – pluridisciplinary structures directed by a JMC

Academic and research activities:

5. Support for associations of professors and researchers – to contribute to the study of integration and enhance the visibility of resources
6. Support for information and research activities – to promote discussion, reflection and knowledge about integration
7. JM Multilateral Research Groups – academic network of at least 3 JMC with joint research plan

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## **JEAN MONNET PROGRAMME**

### Jean Monnet Module – short courses on European integration

1. Minimum 40 teaching hours/ academic year.
2. Concentration on one discipline or multidisciplinary.
3. Forms: general or introductory courses, specialized teaching, summer courses
4. Maximum duration: 3 years ( +2)
5. Maximum grant: 21.000 Euros, 75% (total budget: 28.000 Euros)
6. Award criteria: quality of applicant, quality of methodology and work programme, impact and relevance of the results, innovative character

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## **JEAN MONNET PROGRAMME**

Jean Monet Chair – teaching post with a specialization of European integration studies

1. Minimum 90 teaching hours/ academic year.
2. Chairholder must have the rank of professor/senior lecturer (not „visiting”)
3. Chair is linked to the institution.
4. Maximum duration: 3 years ( +2)
5. Maximum grant: 45.000 Euros, 75% (total budget: 60.000 Euros)
6. Award criteria: quality of applicant, quality of methodology and work programme, impact and relevance of the results, innovative character



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## **JEAN MONNET PROGRAMME**

### Application circle:

Launch of calls: 4th quarter of n year

Submission deadline: 1st quarter of n+1 year

Evaluation period: 2nd quarter of n+1 year

Results,contracting: August, September of n+1 year

Starting date of projects: September, October of n+1 year

No „contract” but „decision”.

Technical reports annually (electronic way)

See: general call, priorities, application form, budget form, guide for applicants, FAQ

Ask for help: [EACEA-AJM@ec.europa.eu](mailto:EACEA-AJM@ec.europa.eu)

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## **JEAN MONNET PROGRAMME**

### USEFUL LINKS:

LLP: [http://ec.europa.eu/education/lifelong-learning-programme/doc78\\_en.htm](http://ec.europa.eu/education/lifelong-learning-programme/doc78_en.htm)

QUICK INTRODUCTION to LLP: [http://ec.europa.eu/education/pub/pdf/general/what\\_en.pdf](http://ec.europa.eu/education/pub/pdf/general/what_en.pdf)

EACEA's website: [http://eacea.ec.europa.eu/index\\_en.php](http://eacea.ec.europa.eu/index_en.php)

LAST CALLS (expired): [http://eacea.ec.europa.eu/llp/funding/2010/index\\_en.php](http://eacea.ec.europa.eu/llp/funding/2010/index_en.php)  
[http://eacea.ec.europa.eu/llp/funding/2010/call\\_jean\\_monnet\\_action\\_ka1\\_2010\\_en.php](http://eacea.ec.europa.eu/llp/funding/2010/call_jean_monnet_action_ka1_2010_en.php)

UPCOMING CALLS: [http://eacea.ec.europa.eu/llp/funding/2011/index\\_en.php](http://eacea.ec.europa.eu/llp/funding/2011/index_en.php)

JM Modules: [http://eacea.ec.europa.eu/llp/ajm/2010/documents/individual\\_fiches/fiches2010\\_mo\\_en.pdf](http://eacea.ec.europa.eu/llp/ajm/2010/documents/individual_fiches/fiches2010_mo_en.pdf)

JM Chair: [http://eacea.ec.europa.eu/llp/ajm/2010/documents/individual\\_fiches/fiches2010\\_ch\\_en.pdf](http://eacea.ec.europa.eu/llp/ajm/2010/documents/individual_fiches/fiches2010_ch_en.pdf)

SUCCESSFUL APPLICANTS: [chron@ajk.pte.hu](mailto:chron@ajk.pte.hu) and [horvath@ajk.pte.hu](mailto:horvath@ajk.pte.hu)