



MINUTES AND ATTENDANCE SHEET

Date: **19 March, 2010.**

Venue: University Josipa Jurja Strossmayera Osijek, Faculty of Law
Conference Room
Hr-31000, Stjepana Radica 13
Croatia

Management Team Meeting

Present: Drinoczi, Lauc, Malagurski, Zupan

Before Awareness Raising event at 10,00 AM was held meeting of the Management team of the Project EUNICOP. After discussion of current topics it has been agreed as follows:

1. Faculty of Law Osijek has handed over corrected budget form. Its representative have informed Mrs. Drinoczi on current problems to get official information on financial issues in Croatia related to the Project.
2. Organizational questions related to Seminars in Pecs April 14/16, 2010 and in Osijek April 21/23, 2010 have been discussed and agreed both events to start with introductory presentation at noon, and after lunch to continue at 2,00 PM with seminar lectures, while next day presentations will start at 9,00 AM, with lunch brake at 1,00 PM and continuation of lectures from 2,00 PM to 6,00 PM, while third day lectures will be held from 9,00 AM to 1,00 PM. Matters on selection of students and their accomodation were also touched.
3. It has been exchanged information on current situation with research pairs activities. In addition, related to research it has been discussed the matter of stuyle and agreed to use oxford style, where based on agreement by the parties Mrs. Drinoczi will send template for writing articles coming our from the research. It has been also agreed that articles written by single researchers will be limited to 10 pages, while articles with more researchers will be allowed to the length of up to 20 pages.
4. In addition it has been discussed matter of PR. Pecs University has already prepared PR plan and items to be used (web site is in preparation, calender, caps, T/shirts as well as bracelett flash memories with EUNICOP logo will be used). It has already been submitted information to media and articles have been written on the Study visit event. Before next event, conference with media will be also held.
5. It has been agreed that each side will fill its web site with info related to the Project.
6. Prepared Flyer will be handed over to Osijek Faculty of Law in order to accord its Flyer with Hungarian one.
7. Matter of common curricula has also been discussed and agreed on following steps.

Minutes prepared by:

Name	Role in the project	University	Signature
Dr. Tímea DRINÓCZI	Project manager of the Lead Beneficiary	University of Pécs	
Mr. Zvonimir LAUC	Project manager of PP1	Josip Juraj Strossmayer University of Osijek	