



WORKSHOP 1

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LLP Jean Monnet EU-SCHOLA project

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LLP PROGRAMME

Educational and training initiatives of the EC

JEAN MONNET PROGRAMME

Stimulating excellence in teaching, research, reflection and debate in European integration studies in higher education institutions within and outside the European Union.

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PÉCSI TUDOMÁNYEGYETEM
ÁLLAM- ÉS JOGTUDOMÁNYI KAR

JEAN MONNET SUBPROGRAMME

Lifelong Learning Programme

1. Sectoral subprogrammes:

Comenius for schools (pre-school, primary and secondary schools)
Erasmus for higher education,
Grundtvig for adult education,
Leonardo da Vinci for vocational education and training

2. Transversal programmes:

Language,
ICT,
Policy cooperation and innovation,
Dissemination and exploitation of results

3. Jean Monnet Actions

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JEAN MONNET SUBPROGRAMME

Jean Monnet Actions:

1. Teaching activities:

- **JM Module**
(Short programme of EU integration study, 40 teaching hours/year)
- **JM Chair**
(Full-time teaching post with a specialization in EU integration studies 90 teaching hours/year)
- **„Ad personam” JM Chair**
(Teaching and research posts reserved for (i) former Jean Monnet Chair holders and/or (ii) professors with a distinguished background as former high-level practitioners in the field of European integration.
- **JM Centre of Excellence**
(Multi-disciplinary structure pooling scientific, human and documentary resources)

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Jean Monnet Actions:

2. Academic and research activities:

- **Support for associations of professors and researchers**
(Addresses associations whose explicit purpose is to contribute to the study of the European integration process and its visibility)
- **Support for information and research activities**
(Aims to promote discussion, reflection and knowledge about the European integration process)
- **Support for information and research activities for “Learning Europe at School”** (at the level of primary and secondary schools)
- **Jean Monnet multilateral research groups** (partnership between at least 3 Jean Monnet Chairs from 3 different countries)

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JEAN MONNET SUBPROGRAMME

Information and research activities for “Learning Europe at School”

General aim: to raise basic knowledge about EU facts, institutions and their functioning at the level of primary and secondary schools

Eligible activities:

1. Developing and delivering appropriate pedagogical content and new/adapted didactic materials.
2. Implementing teacher training and continuing education for teachers by providing them with the appropriate knowledge and skills to teach European integration
3. Providing specifically designed Seminars or Workshops on European integration to pupils

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JEAN MONNET SUBPROGRAMME

Information and research activities for “Learning Europe at School”

Call: EACEA/18/11 launched on 15/06/2011

Deadline for submission: 15/09/2011

Maximum duration: 12 months

Maximum grant: 60.000 €, 75% of the total project cost (80.000€)

Applications had to be submitted in paper form (1 original and 2 copies)

Selection result: 16/01/2012 (total of 131 applications, success rate 36%)

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APPLICATION FORM:

1. **Identification of the Applicant**
(data, contact person, legal representative, status, activities, previous grants)
2. **Description of the project** (summary, how the project addresses LLP and JM priorities, timing, skills and expertise of the staff, assessment of the academic profile of the staff,
3. **Project implementation** (quality of applicant, methodology and work programme, impact and relevance, innovative character)
4. **Workplan** (teaching, events, deliverables, schedule)

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BUDGET:

Flat-rate system:

cost/participant/event/day + accommodation and subsistence cost per non-local contributors/day

Self-calculating budget-table:

EVENT: total number of participants, number of non-local contributors, number of days

Sum of costs: total cost of events + 25.000 € for other costs

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Project: EU-SCHOLA – EU in the Schools

Duration: 01/02/2012 – 31/01/2013 (12 month)

Grant decision: 23/02/2012

Grant: 59.699,25 €, (75%), own contribution: 19.899,75 (25%) total
project cost (79,599 €) prefinance !!!: 80% of the grant

Participants: 8 secondary schools, about 20 teachers and 500 students

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REPORTING:

Final report: should be submitted within 60 days following the closing date of the project (prolonged until 19/04/2013)

Electronically: Activity report

- dates of the project,
- activities (venue, description, agenda, number of participants);
- publications;
- summary of main results,
- others (lessons learnt, best practice, difficulties, sustainability)
- opinion, advice

Paper version:

- Activity report
- Financial report
- Declaration on Honour
- Supporting documents (attendance sheets, agenda, publications, promotional materials)

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Documentation:

http://eacea.ec.europa.eu/llp/funding/2013/call_jean_monnet_action_ka1_2013_en.php

1. Introduction
2. Action types
3. General supporting documents (call, guide, explanation by actions, etc.)
4. Application forms and annexes
5. Notification of results and contractualization (documents needed from selected applicants, model of the grant decision)
6. FAQ
7. Contacts

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Useful hints:

1. Find partners (secondary schools)
2. Involve secondary school teachers (methodology)
3. Use compendia for ensuring innovation
4. Try to use up the maximum budget
5. Dissemination is very important (meetings, events, printed materials, press release, e-mail lists, mass media, newsletter, website)
6. Keep in contact with EACEA, ask if necessary
7. Think of the marketing value of the project (contact with secondary schools, pupils visiting the faculty)



Questions?

Thank you for your attention!



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